



Access Door Submittal Checklist

A fast pre-submission check for product, performance and documentation readiness.

Commercial access
solutions, made easier.

PROJECT _____ DATE _____ REVIEWED BY _____ SUBMITTAL # _____

Check each item against the project schedule, drawings, specifications and selected access door.



1 Product identification

- ☐ Model / product description
- ☐ Size and quantity
- ☐ Installation location
- ☐ Schedule / detail reference



2 Dimensions & installation

- ☐ Nominal size and rough opening
- ☐ Wall / ceiling / assembly type
- ☐ Frame / flange configuration
- ☐ Custom size, if required



3 Performance & configuration

- ☐ Required rating / listing
- ☐ Material and finish
- ☐ Latch / lock / hardware
- ☐ Special project requirements



4 Documents & coordination

- ☐ Product data / submittal drawing
- ☐ Installation instructions
- ☐ BIM / CAD / certification, if required
- ☐ Schedule, drawings and specs coordinated



FINAL READINESS

Model, size, rating and finish confirmed • Required documents attached • Exceptions or project questions flagged

If project documents conflict, get clarification before procurement.

Need help with access door selection or submittals?

Talk to a BEST product expert.

1-800-483-0823

Product requirements and code conditions should be confirmed against project documents and applicable authorities.

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